

## MEETING MINUTES

<b>Meeting/Project Name:</b>	ZPAA meeting		
<b>Date of Meeting:</b>	5/28/2024	<b>Start time:</b>	7:00pm EST
<b>Location:</b>	<i>Google Meet</i>	<b>End time:</b>	8:00 pm EST
<b>Chair:</b>	Mike Szettella	<b>Minute taker:</b>	Jeff Waite
<b>1. Attendance</b>			
<b>Present</b>			
Jeff Waite	Mike Hoskins	Bob Van Acker	Mike Szettella
Al Zurawsky	John Hendley	Ross Parpart	Dan Stacer
Ted Maier			

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<b>3. Agenda, Decisions, Issues</b>			
<b>Topic/ Discussion notes</b>			<b>Discussion led by</b>
VP Report <ul style="list-style-type: none"> <li>• 12 have paid for baseball outing so far – please help spread the word</li> <li>• Golf outing – Cost is \$82/pp, charges to be the same as last year - \$100 per member, \$125 for non-members. Playing Pine Knob at noon on 10/5/24 to include golf, lunch and dinner. Requires \$500 deposit. Mike to get with Cory.</li> <li>• No update on the picnic. Looking for options that may allow alcohol. Zurowsky is a member at a private location in Brighton and will get the information to Bob</li> </ul>			Van Acker
Secretary's Report: <ul style="list-style-type: none"> <li>• Reviewed last month's minutes</li> </ul>			Waite

Treasurer's Report

Heck

**Accounts Overview:**

ZPAA Checking: \$5850.29 + \$1522.26 in transfer from Paypal to bank  
 ZPAA Savings: \$4014.47

ZPAA Housing: \$3708.00  
 ZPAA Savings: \$6646.51

This is the money collected YTD2024 and shows how the totals currently allocated to each event and sub category of budget.

Budget Line Item	Yearly Budget	Money In
<b>Dues</b>	<b>4013.13</b>	
100 - Yearly Dues	\$ 4,013.13	\$ 4,013
	\$ -	
	\$ -	
<b>Events</b>	<b>1360.00</b>	
200 - Poker Night	\$ 340.00	\$ -
300 - Baseball Game	\$ 340.00	\$ 202
400 - Golf Outing	\$ 340.00	\$ -
500 - Event #4	\$ 340.00	\$ -
<b>Administration</b>	<b>170.00</b>	
600 - Admin Expenses	\$ 170.00	\$ -
700 - Taxes		\$ -
1000 - Founders Gifts	\$ -	\$ -
<b>Donation</b>	<b>2550.00</b>	
800 - Housing	\$ 1,275.00	
900 - Scholarship	\$ 1,275.00	
<b>Total</b>	<b>4013.13</b>	<b>\$ -</b>

**Dues Paid Year To Date:**

This is the list of members from last year that are still outstanding in their dues for this year:

Date	Transaction Type	Description	Credit	Debit	Balance	Account String	Expense Category	Account Category
2/27/2024	Deposit	Dues - Waite	\$ 240.00		\$240.00	100	Yearly Dues	Dues
3/6/2024	Deposit	Dues - Hoskins	\$ 232.57		\$487.57	100	Yearly Dues	Dues
3/10/2024	Deposit	Dues - Ray	\$ 240.00		\$727.57	100	Yearly Dues	Dues
3/10/2024	Deposit	Dues - Whiting	\$ 232.57		\$960.14	100	Yearly Dues	Dues
3/10/2024	Deposit	Dues - Parpart	\$ 232.57		\$1,192.71	100	Yearly Dues	Dues
3/12/2024	Deposit	Dues - Grant	\$ 232.57		\$1,440.28	100	Yearly Dues	Dues
3/15/2024	Deposit	Dues - Doescher	\$ 240.00		\$1,680.28	100	Yearly Dues	Dues
3/25/2024	Deposit	Dues - Hendley	\$ 240.00		\$1,935.28	100	Yearly Dues	Dues
3/26/2024	Deposit	Dues - Zurawsky	\$ 232.57		\$2,197.85	100	Yearly Dues	Dues
3/26/2024	Deposit	Dues - Pankau	\$ 240.00		\$2,437.85	100	Yearly Dues	Dues
3/26/2024	Deposit	Dues - Reynolds	\$ 240.00		\$2,692.85	100	Yearly Dues	Dues
4/23/2024	Deposit	Dues - Berger	\$ 232.57		\$2,925.42	100	Yearly Dues	Dues
4/30/2024	Deposit	Dues - Szettella	\$ 240.00		\$3,165.42	100	Yearly Dues	Dues
5/1/2024	Deposit	Dues - Johnson, Jeff	\$ 232.57		\$3,427.07	100	Yearly Dues	Dues
5/14/2024	Deposit	Dues - Charlton	\$ 232.57		\$3,659.64	100	Yearly Dues	Dues
5/21/2024	Deposit	Dues - Waters	\$ 232.57		\$3,945.11	100	Yearly Dues	Dues
5/27/2024	Deposit	Dues - Heck	\$ 240.00		\$4,200.11	100	Yearly Dues	Dues

This is the list of members from last year that are still outstanding in their dues for this year:

- Dues - VanAcker
- Dues - Westen
- Dues - Knoll
- Dues - Zielke
- Dues - Stacer
- Dues - Miller
- Dues - Moore
- Dues - LaFerle
- Dues - Warren
- Dues - Jaeger
- Dues - Spezia
- Dues - Perry
- Dues - Andrews
- Dues - Maier
- Dues - Charleton

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Dues - Patrus  
Dues - Powell  
Dues - Bassinger  
Dues - McGuckin  
Dues - Crain  
Dues - Elisei  
Dues - Morton

**Baseball Game:**

Here is the list of paid participants for the baseball game:

Date	Transaction Type	Description	Credit	Debit	Balance	Account String	Expense Category
			\$201.98	\$0.00	\$201.98		
2/28/2024	Deposit	Baseball Game - Waite	\$ 15.00		\$255.00	300	Baseball Game
3/12/2024	Deposit	Baseball Game - Whiting	\$ 15.00		\$1,207.71	300	Baseball Game
3/15/2024	Deposit	Baseball Game - Doescher	\$ 15.00		\$1,695.28	300	Baseball Game
3/25/2024	Deposit	Baseball Game - Hendley	\$ 15.00		\$1,950.28	300	Baseball Game
3/25/2024	Deposit	Baseball Game - Crain	\$ 15.00		\$1,965.28	300	Baseball Game
3/26/2024	Deposit	Baseball Game - Pankau	\$ 15.00		\$2,452.85	300	Baseball Game
4/30/2024	Deposit	Baseball Game - Szettella	\$ 15.00		\$3,180.42	300	Baseball Game
4/30/2024	Deposit	Baseball Game - Hoskins	\$ 14.08		\$3,194.50	300	Baseball Game
5/14/2024	Deposit	Baseball Game - Charlton	\$ 14.55		\$3,674.19	300	Baseball Game
5/20/2024	Deposit	Baseball Game - Waite, Drew	\$ 38.35		\$3,712.54	300	Baseball Game
5/21/2024	Deposit	Baseball Game - Waters	\$ 15.00		\$3,960.11	300	Baseball Game
5/27/2024	Deposit	Baseball Game - Heck	\$ 15.00		\$4,215.11	300	Baseball Game

**President's Report**

- Met with Masonic Temple in Rochester. They wanted \$980 for 12 events per year. Mike countered with 9 events for \$750 and is waiting to hear back. After discussion, it was agreed that we did not want to upset the organization and the payment of the \$980 was approved.

Szettella

**New Business:**

- Waite introduced three amendments. All were discussed with the organization, and the resulting wording has been updated on attached forms for Amendments 202400001, 202400002 and 202400003. Voting on the Amendments to take place next month.

**Open Discussion:**

- John Hendley: Need name of the Active Chapter Scholarship Chair. Would like to reach out to be able to work together.
- Hendley: Please push baseball
- Hendley: Do we know the Pig Roast date? Would help get the golf outing set up. Szettella stated that he believes it to be September 6, 2024
- Al Zurawsky: Requested number of actives in the chapter. Hoskins stated current number is 24 with 9 having recently graduated.
- Zurawsky: stated that he is waiting for the Articles of Incorporation, bylaws, etc for review. Waite to share the folder with him so that he can have access.
- Mike Szettella: House lease is coming up in August – future of the use of the house is uncertain.
- Szettella: Need to recruit more members to the organization. It is everyone's responsibility

All

**4. Action Items**

Action	Responsible	Due Date

**5. Next Meeting**

<b>Date:</b>	6/25/24	<b>Time:</b>	7:00pm EST	<b>Location:</b>	Google Meet
<b>Objective(s):</b>	Approval of amendments				

**PROPOSED ZPAA BYLAW AMENDMENT #20240001**

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**Move to amend:** Article number and name, Section number and name, Part number by (striking, inserting, or striking and inserting) as follows:

<u><b>CURRENT WORDING</b></u>	<u><b>PROPOSED WORDING</b></u>
Article # Beta - Objectives Section #	Article # Beta - Objectives Section #
<b>Article Beta – Objectives</b> The objective of The Organization shall be to establish and maintain an assembly of alumni from the Zeta Pi Chapter of the Sigma Pi Fraternity who will advise and consult with the active chapter on matters pertaining to the further growth and development of the Zeta Pi Chapter known hereafter within this document as The Chapter. The Organization shall:	...
<ol style="list-style-type: none"><li>1. Establish a Financial Committee to research viable investment opportunities and dispense designated funds into said opportunities for the betterment of the active, undergraduate members of The Chapter, The Organization and its committees.</li><li>2. Establish a Scholarship Committee and maintain a scholarship program to reward eligible undergraduate members of The Chapter for their academic, philanthropic, and social excellence.</li><li>3. Appoint a representative to the Zeta Pi Housing Corporation to advise where beneficial and act as liaison between the two organizations.</li></ol>	<ol style="list-style-type: none"><li>1. Establish a Financial Committee to research viable investment opportunities and dispense designated funds into said opportunities for the betterment of the active, undergraduate members of The Chapter, The Organization and its committees.</li><li>2. Establish a Scholarship Committee and maintain a scholarship program to reward eligible undergraduate members of The Chapter for their academic, philanthropic, and social excellence.</li><li><del>3. Appoint a representative to the Zeta Pi Housing Corporation to advise where beneficial and act as liaison between the two organizations.</del></li></ol>

**SUBMITTED BY:**

Jeff Waite

586-709-3457

[jtwaite1@gmail.com](mailto:jtwaite1@gmail.com)

## PROPOSED ZPAA BYLAW AMENDMENT 20240002

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### Move to amend:

<u>CURRENT WORDING</u>	<u>PROPOSED WORDING</u>
Article Gamma Section # 2 - Voting  A) Voting Members – Shall be defined as any alumnus of The Chapter who donates more than \$120 (USD) in a one year period. Voting members will be eligible to vote on all general matters brought before the assembly.	Article Gamma Section #2 - Voting  A. Voting Members – Shall be defined as any alumnus of The Chapter who <del>donates more than \$120</del> <u>pays annual dues in full per year, unless the alumnus is within his first two years of graduating from Oakland University while in good standing with The Chapter, whereby the amount of dues is lowered to one half of the annual dues, to become due on March 16 annually, and can be pro-rated monthly.</u> Voting members will be eligible to vote on all general matters brought before the assembly.

### SUBMITTED BY:

Jeff Waite

586-709-3457

[jtwaite1@gmail.com](mailto:jtwaite1@gmail.com)

### Date of Submittal:

### Date of 1<sup>st</sup> Reading:

### Date of 2<sup>nd</sup> Reading/Vote:

### Voting Result:

### INTENT:

To update the dues structure to what we have been using, and to clarify the intent to reduce the burden on newly graduated alumni.

### HOW DOES THIS MOTION SUPPORT ZPAA'S PRIMARY PURPOSE?

Brings efficiency to the two organizations (ZPAA and ZPHC) by only requiring one organization to collect dues while funding both organizations.

### RATIONALE:

To align the Bylaws of the organization with the changes that have occurred organically as the organization has grown since its inception.

### E-Mail to:

Zeta Pi Alumni Association

[ZetaPiAA@gmail.com](mailto:ZetaPiAA@gmail.com)

## PROPOSED ZPAA BYLAW AMENDMENT 20240003

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### Move to amend:

<u>CURRENT WORDING</u>	<u>PROPOSED WORDING</u>
Article Meetings Section # A  A. Scheduled Meetings shall be held bi-monthly a. The first meeting shall be held in January with subsequent meetings occurring every other month thereafter.	Article Gamma Section #A  A. Scheduled Meetings shall be held bi-monthly a. The first meeting shall be held in January with subsequent meetings occurring every other month thereafter. b. <u>Regular meetings shall be held on the last Tuesday of the month.</u> c. <u>All meetings shall be held in such a way that they are accessible remotely</u>

### SUBMITTED BY:

Jeff Waite

586-709-3457

[jtwaite1@gmail.com](mailto:jtwaite1@gmail.com)

### Date of Submittal:

### Date of 1<sup>st</sup> Reading:

### Date of 2<sup>nd</sup> Reading/Vote:

### Voting Result:

### INTENT:

To clarify the meeting structure as has been scheduled for the history of the Association.

### HOW DOES THIS MOTION SUPPORT ZPAA'S PRIMARY PURPOSE?

Allows for more consistent communication and the maintaining of focus on events, and issues facing the Association.

### RATIONALE:

To align the Bylaws of the organization with the changes that have occurred organically as the organization has grown since its inception.

### E-Mail to:

Zeta Pi Alumni Association

[ZetaPiAA@gmail.com](mailto:ZetaPiAA@gmail.com)